



Head of Production

Reporting to the Chief Operations Officer

£ competitive salary | flexible working | 25 days annual leave | 5% company pension | private medical insurance | life assurance cover | blended home and office working | employee assistance programme | regular social and wellbeing events and much more |

*Please note this role is currently 100% remote until coronavirus restrictions ease.

Our Business

geo aims to create a sustainable future where every household can manage its overall consumption and carbon footprint, without even having to think about it. In addition to providing management systems and data analysis for solar, EV and home heating, the company is the leading supplier of in-home displays to the UK Smart Metering programme and has deployed +6 million units to date. A recipient of the Queen's Award for Innovation, **geo** combines its smart energy displays, control and automation capabilities with leading edge data science, AI, cloud, firmware, UX, UI and customer insight to create complete carbon management systems.

The Position

The production team at **geo** is all about supporting the development of products and shipping them into millions of people's homes. Our new head of production would manage our production team and CEM day to day, this includes: supply chain management, production planning and scheduling, production line optimisation, shipping and logistics.

Key responsibilities include:

- Running defined production projects and liaising with stakeholders and customers as required
- Managing key supplier relationships with a focus on cost saving and continuity of supply
- Preparing Advanced Shipping Notification for customers warehouses and deliveries
- Determining and deploying quality and environmental control standards
- Maintaining feasible schedules of entire product teams and expedite material as needed
- Establishing key production performance indicators, monitoring ongoing performance, and improving performance against set goals
- Driving the sales and operations planning process including supply / demand forecasting and on time delivery
- Managing the approved vendor list
- Working with the CEM to optimise production line
- Project managing software production tools
- Controlling and reporting of component stock and buffer inventory
- Quoting of all lead-times, plus driving lead-times down across the product portfolio

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Green Energy Options Ltd. is registered in England. Company number: 5783558. VAT Registration: UK 896 6052 79

- Maintaining and accounting for all tooling held in production
- Implementing production continuous improvement processes including requirement imposed on the business by customers including but not limited to monitoring reject rates, rework, vendor performance and on time delivery

Requirements

- Significant experience working with CEM
- Experience in a high volume, consumer electronics environment
- Experience in lean manufacturing
- Hands-on experience using modern Operational Excellence and Continuous Improvement methods
- Experience working with ISO standards
- Excellent organisational and communication skills
- Strategic mentality and approach to work with good problem solving skills
- Commercially aware with good project management and presentation skills
- The ability to make effective decisions under pressure and communicate effectively with staff

Applications

To apply for this position please email your CV and Cover Letter together with your salary expectations and availability to our People team at recruitment@geotogether.com

